


3.3 Appointment details and history

Click an appointment (the agenda bar, or the name in List view) to open **Details** — a read-only screen with:

- When, service/professional (or table/space + party size), **status**, **price/payment**, the customer contact, notes and the **group siblings** (if multi-service).
- **Activity timeline** — created, confirmed, cancelled, reopened, rescheduled, payment received — with who did it ("· Customer" or "· Name (Staff)").
- **Notification history** — what was sent, when and on which channel.

From here: **Confirm / Cancel / Reopen**, **Resend confirmation**, or **Edit**.

“ ?  — Details screen with the activity timeline and the notification history.
Details

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