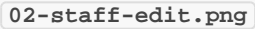


2.7 Staff

In Staff ? New staff member:

1. **Name** and **color** (used in the agenda to tell the member's column apart).
2. **Role (access):**
 - **Employee** — bookings only; no settings access; locked to the assigned store.
 - **Store admin** — manages the store's settings (hours, services, agenda); can't touch the business or other stores.
 - **Business admin** — full access (like the owner).
3. **Stores:** assign to one or more stores. Per store, set the **service scope:** *All*, *Selected* (pick the list) or *None* (assigned but takes no bookings there).
4. **Services:** if the scope is *Selected*, pick which services the member performs. No services selected = performs all.
5. **Login account (optional):** link an **email + password** so the member can sign in. You can unlink later.
6. Save.

“ ?  — Staff edit: role, assigned stores, service scope and login account.
Staff

“ ? The owner is automatically created as a staff member with access to all stores — so on the Free plan (1 professional) the owner is that professional.

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