

12. Business settings


Under **Settings ? Business** you manage the data that applies to the whole business (all stores).

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Introduction

Under **Settings ? Business** you manage the data that applies to the whole business (all stores).

1. **General data** — name, category, contacts.
2. **Timezone** — pick the business timezone from the list. It's the single source of "today"/"now" and time conversion across every store. Important for stores in different timezones and so that reminders go out at the right time.
3. **Languages** — the default language and the additional languages you offer. **Public pages appear in the business's language**, not the site's global language.

“ ?  — Business settings page (timezone and languages).
Business settings

Audit log

Every create/edit/delete by a staff member is recorded. View them under **Settings ? Audit**, with filters by operation, resource, colleague, date and text.

“ ? `12-audit.png` — Audit page with filters. Audit

Tips

- **Change the timezone before creating bookings at scale** — changing it shifts the meaning of "today/now" and the time reminders go out.
- Only enable the **languages you actually serve** — the public page offers switching between those.

“ ? **Scenario:** a Lisbon business with international customers ? timezone `Europe/Lisbon`, default language EN/PT and additional languages EN/FR/ES; the public page then lets visitors pick those.

Next: [Contact & support](#).