

10. Multi-store & teams

1. Create stores in **Settings ? Stores ? New store**. Each store has its own hours, services, staff, menu and agenda (a new store comes with a blank weekly agenda to fill in). 2. Switch stores in the **store switcher** (the pill in the top corner). The active store is kept across sessions. 3. **Deleting** a store removes everything that belongs to it; that store's booking history is removed too (there's a clear warning). You can't delete the last store.

- [10.1 Multiple stores](#)
- [10.2 Staff across stores](#)
- [10.3 Roles and access](#)
- [10.4 Tips & troubleshooting](#)

10.1 Multiple stores

1. Create stores in **Settings ? Stores ? New store**. Each store has its own hours, services, staff, menu and agenda (a new store comes with a blank weekly agenda to fill in).
2. Switch stores in the **store switcher** (the pill in the top corner). The active store is kept across sessions.
3. **Deleting** a store removes everything that belongs to it; that store's booking history is removed too (there's a clear warning). You can't delete the last store.

“ ? `10-store-switcher.png` — Store switcher open in the top bar. Store switcher

10.2 Staff across stores

A staff member can be assigned to **several stores**, with a different service scope in each and **per-store working hours** (see 2.8). When they have access to more than one store, they also see the store switcher.

10.3 Roles and access

Role	Appointments	Store setup	Business / Stores
Employee	?	—	—
Store admin	?	?	—
Business admin (owner)	?	?	?

The owner is also created as a staff member with access to all stores. Set each member's role in their edit page (see 2.7).

10.4 Tips & troubleshooting

- **Different timezones:** if stores are in different timezones, set the correct **business timezone** (chapter 12) — it's the reference for "today/now" and reminders.
- **A staff member not showing in a store:** check they have an assignment (`StaffMemberStore`) for that store and the **service scope** isn't *None*.
- **Can't delete a store:** you can't delete the **last** store of the business.

“ ? **Scenario:** the manager (Business admin) runs the 3 stores and switches in the picker; each barber (Employee) only sees their store and their bookings. Assign barbers who work in two stores to both, with **per-store hours** (2.8).

Next: [Sync to your phone.](#)